



Board of Directors Nomination Form

Requirements:

1. Nomination forms must be signed by three BTC members in good standing.
2. Nomination forms must be submitted with a brief presentation of how the nominee would contribute to the overall Board capability (up to 5 of the Board Competencies – see attached description) and a copy of the applicant’s profile.
3. Completed nominations must be received at the BTC Head Office by the date specified on the call for nominations published on the BTC website.
4. Successful candidates put forward on the Board’s recommended slate will be required to provide short biographies which will be published in the Bruce Trail Magazine and other necessary materials.

Name: _____ Membership# _____

Address: _____

E-mail: _____ Phone Numbers: _____

By signing below, I consent to my nomination and confirm that I meet the following requirements of By-law 13:

13. To be eligible and qualify to serve as a Director, a person:
 - (a) shall be a Member in good standing of the BTC;
 - (b) shall be at least 18 years of age;
 - (c) shall not be an undischarged bankrupt;
 - (d) shall not be found under the *Substitute Decisions Act*, 1992 or under the *Mental Health Act* to be incapable of managing property;
 - (e) shall not be found to be incapable by any court in Canada or elsewhere; and
 - (f) shall not be an “ineligible individual” under the *Income Tax Act*.

By signing below, I confirm that:

1. I have reviewed the eligibility criteria set out in BTC By-law 13 and am compliant;
2. I have never been found guilty of a criminal offence in Canada or outside Canada relating to financial dishonesty, including tax evasion, theft, fraud or any other criminal offence that may be relevant to the operation of the BTC, or I have been granted a pardon.
3. Within the past 5 years, I have not been found guilty of a non-criminal offence within Canada or outside of Canada relating to financial dishonesty, such as offences under fundraising legislation, consumer protection legislation or securities legislation, or any other offence that may be relevant to the operation of the BTC.
4. If I have been a member of a board of directors, a trustee, officer, or an individual who otherwise controlled or managed the operation of a charity in the past five years, to the best of my knowledge:
 - This charity has not had its charitable registration revoked in the past five years.
 - If it was revoked, the charitable status was not revoked as a result of conduct that constituted a serious breach of the requirements for registration, including improper receipting arrangements, abusive tax shelters, or providing undue private benefit to directors.
5. I have not, at any time, been a promoter of (sold or promoted the sale on my own or someone else’s behalf) or otherwise been involved with a gifting arrangement or other tax shelter in which a charity participated and the registration of the charity has been revoked within the past five years for reasons that were related to participation in the tax shelter.

Signature

Date

Signatures of three BTC members in good standing nominating the above individual to serve as a BTC Director candidate to the Board of Directors:

_____ Signature of BTC member in good standing	_____ Print name	_____ Membership #
_____ Signature of BTC member in good standing	_____ Print name	_____ Membership #
_____ Signature of BTC member in good standing	_____ Print name	_____ Membership #

Mail, fax or email completed form and enclosed profile/resume and any other related documents to:

Bruce Trail Conservancy
Attn: Executive Assistant
P. O. Box 857, Hamilton, ON L8N 3N9
Fax: (905) 529-6823 or info@brucetrail.org

Bruce Trail Conservancy Board Competencies

- 1. Connection to 'on the ground BTC activities' (12)**
 - Local club board, committee, hike leader or work party volunteering
 - Experience working with BTC members at the Club level
- 2. Government and stakeholder relations/communications skills (6)**
 - Experience and skills engaging with key stakeholder groups including members, volunteers, donors and hikers
 - Knowledge of the inner workings of government and/or BTC stakeholder environments
 - Relationships and relationship building capability with key government or critical stakeholders
 - Experience working in government at a senior level with an ability to build and maintain relationships
- 3. Board Governance Certification (6)**
 - Current certification as a ICD.D or C.Dir from University of Toronto/Institute of Corporate Directors or McMaster University/Directors College, or the equivalent
- 4. Strategic capability and senior leadership experience (6)**
 - Significant work experience at an executive leadership level in private, public or the Not For Profit sectors
 - Experience creating, socializing, and successfully implementing organization strategies and tactics in pursuit of a specific mission
 - Understanding of the principles of a strategic plan including the mission, vision, values and interval plans to execute the strategy
- 5. Fundraising experience and knowledge (6)**
 - Specific experience building a fund raising plan
 - Successfully raised significant funding for a cause you believe in
 - Contacts and relationships with potential donors with capacity and interest in the environment
- 6. Property acquisition and land management knowledge (4)**
 - Experience in identifying, assessing, valuing or purchasing land and property
 - Negotiation experience in complex transactions in urban and/or non-urban environments
- 7. Finance, accounting and controls knowledge and experience (3)**
 - Certified accountant (CPA or equivalent) with experience in an operating organization
- 8. People management, knowledge and experience (2)**
 - Current certification as a human resources professional including CHRP, CHRM, and CHRL designations from the Human Resources Professional Association or equivalent
 - Senior human resources working experience in the private, public or Not for Profit sectors
 - Senior human resources consultant on people behavior, compensation, or organizational dynamics
- 9. Legal knowledge, skills, and experience (2)**
 - Experience and certified as a lawyer (LLB) called to the bar, or equivalent
- 10. Risk management expertise (2)**
 - Knowledge and experience working in the area of risk management in the private, public or Not for Profit sectors
 - Understanding of the key principles of risk management in a Not for profit organization setting