



# Bruce Trail CONSERVANCY

## Bruce Trail Club Volunteer Position Description

### **Social Convenor/Coordinator**

Organize refreshments for events and social meetings

### **Essential Elements:**

- Read the Volunteer Orientation Booklet including the Volunteer Pledge and sign the BTC Confidentiality Agreement
- Provide assistance to event planners
- Organize people to prepare refreshments
- Ensure refreshments are delivered or picked up on day of event

### **It is helpful to have:**

- An outgoing personality
- Good communication skills
- The ability to motivate people