



Bruce Trail Conservancy Volunteer Position Description

BTC Representative to an allied association

To represent the Bruce Trail Conservancy, its policies and interests to allied associations and to vote accordingly at all meetings.

Essential Elements:

- Read the Volunteer Orientation Booklet and sign the BTC Volunteer Agreement
- Present BTC positions/views on issues as they are considered by the allied association
- Report to the BTC Board of Directors the proceedings of the allied association
- Recommend to the Board of Directors positions and policies the BTC should take on issues being considered by the allied association. Board decisions on issues will be communicated by the BTC representative
- Vote on issues at allied meetings with regard to BTC policy on those issues
- Attend regular meetings of the allied association
- Maintain regular contact with BTC Board of Directors

Reporting Relationship: Where the Representative is a BTC Director the reporting relationship will be directly to the Board of Directors. In those instances where a Representative is not a BTC Director, the reporting will be to the Board through a Liaison Director appointed by the Board. The Representative will maintain regular contact with the Liaison Director when one has been appointed.

It is helpful to have:

- Sound knowledge and understanding of applicable BTC policies, procedures, strategies and operations
- Excellent communication skills
- Ability to represent effectively, and in a timely fashion, the interests of the Bruce Trail Conservancy to the allied association