



Bruce Trail Club Volunteer Position Description

Trail Director

Responsible for the planning, maintenance and overall quality of the Trail in the Club's section, and for the overall organization and operation of the Trail work with the Trail Captains and other trail volunteers.

Essential Elements:

- Read Volunteer Orientation Manual.
- Establish and maintain a system of regular reports with Trail Captains on the condition of the Trail.
- Work cooperatively with the Trail Captains regarding the planning, organizing and execution of regular Trail maintenance.
- Maintain an accurate roster of Trail Captains and other Trail volunteers. In order to maintain enthusiasm, utilize volunteers on a regular basis.
- Recruit new Trail Captains and other workers as needed.
- Regularly monitor the state of the Trail via reports from Trail Captains, Head Office or others, and ensure that Trail problems are corrected in a timely manner.
- To facilitate trail work maintain an adequate supply of signs, paint, nails, stakes, etc, along with the club tools, preferable in a central location. This includes the regular maintenance of the club chainsaws and brush cutters. Maintain an accurate inventory of building materials, tools, signs, paint, etc.
- Work with the Landowner Relations Director towards securing a permanent route for the Trail in the Club section.
- Keep membership informed regarding the state of the Trail, including current projects and reroutes.
- Co-operate with the BTC Cartographer to keep the Trail Reference Guide and maps up to date and accurate.
- Notify BTC Trail Director of Trail reroutes and new construction as required.
- Ensure that all necessary approvals, permits and landowner permission are in place before carrying out new construction or reroutes.
- Attend meetings of the Trail Development and Maintenance Committee.

It is helpful to have:

- Good people skills
- Good organizational ability
- Ability to design and oversee construction projects